

# Carteret County Parks and Recreation Picnic Shelter Reservations

\*\*Please note – picnic shelter reservations can also be made and paid for on CCP&R website at <http://ccpr.recdesk.com>

Name of Park/Shelter: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Name of Individual/Organization Sponsoring Event: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: (Day): \_\_\_\_\_ (Evening): \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Approximate Number of Participants:

Adults \_\_\_\_\_ Children \_\_\_\_\_

Date Requested: \_\_\_\_\_ (request is subject to space availability)

Please check time frame(s) requested:

|  |                    | <b>Rental Fee</b>            |    |
|--|--------------------|------------------------------|----|
|  | 8:00 am – 12:00 pm | \$25 fee                     | \$ |
|  | 12:30 pm – 4:30 pm | \$25 fee                     | \$ |
|  | 5:00 pm – 9:00 pm  | \$25 fee                     | \$ |
|  |                    | Total Amount Due             | \$ |
|  |                    |                              |    |
|  |                    | <b>Total Amount Enclosed</b> | \$ |

Provide any specifics regarding the event; i.e., carnival; pet show; ball games; request for any special provisions, etc.

Use of Play lot or Fields:

**Please return completed form with full payment to:**

Carteret County Parks and Recreation  
1702 Live Oak Street, Suite 300  
Beaufort, NC 28516

For more information: 252.808.3301

For office use only: Date application received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_